

## VACANCY NOTICE V/AD/LIB/1/2026

The **European University Institute (EUI)**, based in **Florence, Italy** is organising a selection procedure based on qualifications and tests to draw up a reserve list<sup>1</sup> for the post of **LEARNING AND TEACHING LIBRARIAN in the Library (Contract agent post, type 3a, FGIV<sup>2</sup>)**

The [European University Institute](#) (EUI) seeks an outstanding and highly motivated individual to support the EUI's Library teaching and learning services, with a focus on information, digital, and AI literacy

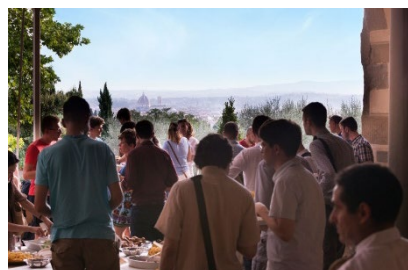
### Who We Are

The [European University Institute \(EUI\)](#) at a glance:

- **an international organisation** set up in 1972;
- a research university focusing exclusively on **post-graduate, doctoral and post-doctoral studies**, and **advanced research**;
- located in the hills overlooking the city of Florence, Italy.

The Institute also hosts the Historical Archives of the European Union.

[Learn more about the European University Institute.](#)



### Our Unit



The EUI [Library](#) supports research at the Institute with a team of 20 librarians and information specialists. Almost 50 years of investment in collections, services and infrastructure have resulted in an internationally recognised social science research library, valued for its multi-national character and the high quality of its collections with a special emphasis on Europe.

Most of the Library's print holdings are on open shelving. In addition, the Library provides its users access to an extensive collection of databases, full text e-journals, eBooks and electronic working papers. The Library has the status of European Documentation Centre (EDC), an official depository of EU publications and documents. The EUI subscribes to the principle of Open Access. Library staff strive to work with the academic community to increase the content, coverage and visibility of the EUI research repository, Cadmus.

<sup>1</sup> The reserve list may be used to fill similar vacant future positions in other units of the European University Institute. Cf. [President's decision No 15/2021 of 27 April 2021 laying down a procedure for the use of reserve lists](#).

<sup>2</sup> Cf. Annex II

## Your Key Responsibilities

The **Learning and Teaching Librarian** plays a key role in advancing the European University Institute's teaching and learning mission. Based in the EUI Library and working closely with academic units and Library colleagues, the role focuses on empowering students and researchers with strong information, digital, and AI literacy skills that support research excellence and innovative teaching.

The postholder designs and delivers engaging learning experiences—both online and in person—integrated into academic programmes and tailored to the needs of a diverse, international scholarly community. Working in partnership with faculty, the Learning and Teaching Librarian helps embed research, digital, and critical thinking skills across the curriculum.

Coordinating with the Acquisitions Librarian, the e-Resources Librarians, and the Information Specialists, the Learning & Teaching Support Librarian ensures the timely availability of resources and reading materials, provides reference services, and helps integrate digital skills into academic programs.

The postholder enhances research and teaching outcomes, leads and inspires pedagogical approaches and methods in the Library, supports Open Science initiatives, and ensures academic excellence and alignment with higher education quality standards.

The main duties include the following:

- **Serve as a subject-matter expert** in digital library systems, instructional technologies, and learning support services, providing guidance and shaping best practices across the EUI.
- **Represent the Library**, both internally and externally, actively building professional networks, fostering partnerships, and promoting innovative approaches to teaching, learning, and information services.
- **Contribute to policy and strategy development**, playing an active role in drafting and implementing strategic documents, policies, and guidelines related to teaching support, digital learning, and library instruction.
- **Operate with a high degree of autonomy and accountability** while ensuring quality delivery, continuous improvement, and measurable outcomes.
- **Support effective budget management**, contributing to budget preparation, monitoring expenditure, and providing data, analysis, and inputs for financial and activity reporting.
- **Ensure smooth coordination of services and programmes**, supporting curriculum-aligned training initiatives, maintaining and enhancing digital repository content, driving digital innovation, and contributing to scheduled information-desk services.

## Your Key Competencies

All staff at the EUI share the following competencies:

- Ethics and integrity
- Working in a multicultural environment
- Accountability
- Delivering quality and results



Competencies specific to the **role** include the following:

- Communication
- Interpersonal skills
- Presentation skills
- Organisational alignment
- Strategic thinking
- Technological awareness
- Project & task management

The competencies mentioned above may be assessed at the written test and/or interview stage.

Read more on [EUI Competency Framework](#)

### What We Offer

- A vital role in creating a conducive environment for scholars in Europe's research university with a focus on master's, doctoral and post-doctoral studies in the social sciences and humanities;
- The opportunity to join a truly multicultural community of more than 1000 academics and professionals at all career stages of approximately 85 different nationalities working on the future of the European project;
- The commitment to a genuine culture of equality, diversity and inclusiveness, and to attracting, encouraging and retaining a diverse and highly qualified workforce;
- A world-class research library, the Historical Archives of the European Union, and many other excellent research facilities;
- Language courses and soft skills training opportunities;
- Access to all EUI facilities: library, crèche, cafeteria, gym, participation in seminars and workshops;
- A competitive salary package including health and pension plan;
- A healthy work-life balance in a family-friendly environment.



Read more on [Work and Life of EUI Staff](#).

### How To Apply

Applications must be submitted electronically using the [online application form](#) available at <https://www.eui.eu/About/JobOpportunities/Open-competitions-for-administrative-posts>

**CLOSING DATE FOR APPLICATIONS: 13 May 2026 at 23:59 CEST**

**Before completing the online application form you are invited to read [ANNEXES I & II](#) that represent an integral part of this vacancy notice.**

## ELIGIBILITY CRITERIA

**On the closing date for online applications, you must fulfil all the following general and specific conditions:**

### 1. General conditions

- Being a national of a Member State of the European Union;
- Enjoying full rights as a citizen attested by a recent extract from judicial records and/or certificate of good conduct proving no previous conviction for a criminal or administrative offence that could call into question his/her suitability for performing the duties of the post;
- Having fulfilled any obligations imposed by the laws on military service;
- Being physically fit to perform the duties.<sup>3</sup>

### 2. Specific conditions

#### 2.1 Education (Qualifications)

- A level of education that corresponds to completed university studies of at least three years attested by a diploma.

Only diplomas and certificates that have been awarded in EU Member States, or that are the subject of equivalence certificates issued by authorities in the Member States by the deadline for applications, shall be taken into consideration. If your diploma was issued outside the EU, please indicate in your application that you hold an equivalence certificate (NARIC '*statement of comparability*'); otherwise, your application will be deemed ineligible.<sup>4</sup>

#### 2.2. Knowledge of Languages<sup>5</sup>

- Main language: have a thorough knowledge of one official language of the European Union; and
- Second language: a satisfactory knowledge of another official language of the European Union to the extent necessary for the performance of the duties.

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<sup>3</sup> As a condition for the engagement, the successful candidate shall be medically examined in order for the EUI to prove that they fulfil the requirement of Article 12(2)(d) of the Conditions of Employment of Other Servants.

<sup>4</sup> If you have a diploma recognised in an EU Member State, you don't need NARIC recognition for your lower level diploma(s). Example: If you have a Bachelor's degree from a university outside the EU, and a Master's degree from an EU university, you don't need NARIC recognition for the Bachelor's degree. Qualifications/diplomas awarded until 31/12/2020 in the United Kingdom are accepted without further recognition. For diplomas awarded after this date (from 01/01/2021), a NARIC recognition is required.

<sup>5</sup> Recruited candidates shall be required to demonstrate before their first promotion the ability to work in a third EU language.

## **SELECTION CRITERIA**

Applications that fulfil the above eligibility criteria will be assessed against the following requirements:

### **Essentials**

1. Proven expertise in library systems supporting discovery and access to research resources, gained through professional experience and/or training;
2. Proven experience with instructional technologies and providing educational support services in an academic environment, including designing and delivering training sessions on Information and digital literacies to support research and teaching;
3. Demonstrated knowledge of trends and emerging technologies relevant to teaching, learning, and library services, including digital literacy and the use of AI in research and instruction;
4. Excellent knowledge of English (CEFR level: C1 or above).

### **Advantageous**

5. University degree or specialised training in Library and/or Information Sciences or other relevant fields;
6. Proven work experience in an international environment;
7. Knowledge of additional EU languages (CEFR level: B1 or above).

Candidates invited to the test and interview phase may also be assessed against the **competencies** listed under the "Your key competencies" section on page 3.